

The Tau Beta Pi Association Initiation Schedule

WEEK	PROCEDURE
1	— Send Report of Eligibility; Order Electee Materials
2	— Receive Eligibility Acknowledgment from HQ Conduct Character Evaluations Hold Election Meeting
3	— Distribute Invitations to Electees Hold Electee Meeting
4	— Send Report of Election and Catalog Cards Follow up with non-respondents
5	— Receive <u>Written</u> (or telephoned) Initiation Approval from HQ
6	— Call Headquarters if Approval has not Arrived
7	— Check Ritual and Initiation Equipment Choose and Notify Initiation Team
8	— Receive Keys and Certificates; sign certificates Hold Initiation Rehearsal
9	— Hold Formal INITIATION Ceremony
10	— Send Report of Final Action, Copy of Roll Book Signatures, and Payment of Initiation Fees